

# INMATE MAIL

All mail sent to an inmate at the Archuleta County Detention Facility must be addressed:

***Inmate Name***

***c/o Archuleta County Detention Facility***

***125 Harman Park Drive***

***Pagosa Springs, CO 81147***

- ✓ All mail will be inspected for contraband.
- ✓ All incoming mail must have a return name and address.
- ✓ Any money orders may be mailed but must have the inmate's first and last name as well as the senders first and last name. No cash or personal checks will be accepted.
- ✓ Personal Care Packages will not be accepted.
- ✓ Mail must be in a standard sized envelope.
- ✓ Greeting cards may not contain glitter, tassels, strings, pop-ups or be oversized.
- ✓ No more than 5 pictures are permitted. No pictures that would be deemed inappropriate such as nudity, revealing clothing, drugs, or weapons will be accepted.
- ✓ No more than 3 soft cover books may be sent to an inmate if they are sent from a major publication center or nationally recognized book distributor.